



## The Safety Net Foundation (SNF) Volunteer Agreement

Welcome to The Safety Net Foundation! We really thank you for offering your time, experience, and energy to volunteer with the SNF. This agreement outlines the arrangement between the named volunteer in their nominated role, and the SNF. It is not legally binding and does not imply a contract or any employment relationship. This agreement may be cancelled by either party at any time.

### SNF Commits To:

- Introducing you to SNF's purpose, structure, and your volunteering role.
- Providing support and guidance through a named SNF contact.
- Respecting your skills, background, and time availability.
- Support your own development and provide opportunities to do so (where appropriate).
- Encouraging feedback and ideas and being receptive to them.
- Ensuring fair treatment in line with our diversity and inclusion values.
- Providing appropriate insurance cover for SNF-approved volunteering activities (as and when applicable).
- Keeping you informed about relevant news, policies, and developments.

### You Commit To:

- Supporting SNF's mission, values, and goals.
- Performing your volunteer activities to the best of your ability.
- Treating others with dignity, fairness, and respect.
- Maintaining confidentiality regarding sensitive or personal information.
- Complying with any applicable SNF policies and procedures.
- Attending any relevant induction, training, or check-in sessions, if applicable.
- Informing SNF of changes to your contact details or availability.

### Additional Notes

- You may be asked to provide an up-to-date **CV** and **reference** on request.
- Either party may end this agreement at any time, preferably with notice and a brief discussion.



## Volunteer Details

**Full Name:** \_\_\_\_\_

**Volunteer Role:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

I confirm I have read and understood this Volunteer Agreement and agree to the principles outlined above.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

I would also like to **opt-in** to the SNF community (WhatsApp) pages and allow for my details (Mobile Number) to be securely shared for this purpose: **YES / NO** (*please select as appropriate*).

## ACKNOWLEDGEMENT

**(On behalf of The Safety Net Foundation)**

**Full Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## CONFIDENTIALITY

While volunteering, you may have access to confidential information relating to the SNF operations, volunteers, mentees, mentor or charities.



You must not directly or indirectly pass on to a third party, including colleagues, any confidential information that is given to you, or to which you have access. Unless you have authority from SNF, you must not use confidential information for any purpose other than the purpose for which it was given to you. Using or revealing information about individuals (without their consent) may also be a breach of the General Data Protection Regulations and Data Protection Act 2018.

## HOURS

The SNF hopes that you will be able to volunteer on a regular basis so that both parties can each get the most from the volunteering experience. However, there are no obligations on you to volunteer. If you are unable to participate/attend at a time at which you have agreed to volunteer, then, if possible, please let us know in advance so that alternative arrangements can be made.

## TRAINING

On commencing voluntary work with the SNF, you will receive an appropriate virtual induction.

## SUPPORT/CONTACT PERSONS

**Your primary support contact is:** Kevin Robins

**Secondary contact:** Danielle Bayliss

## INSURANCE

While on SNF business you will be covered by SNF's public liability insurance – when the appropriate activities require it.

## DRESS CODE & VIRTUAL PRESENTATION

As most SNF activities take place online, we ask volunteers to maintain a neat and appropriate appearance when representing the charity. Please avoid clothing with offensive language, imagery, or branding, and ensure backgrounds are tidy and respectful.

A standard SNF virtual background will be provided and should be used where possible, helping us maintain a consistent and professional presence.